

New GAMA Board Structure



(All positions are 2-year commitment)

President

- Responsible for oversight of all activities and responsibilities
- At the end of the two-year term becomes Past President / Treasurer

Vice President

- Responsible to coordinate webinars for State
- Serve as vendor-sponsor liaison
- At the end of the two-year term becomes president of GAMA
- Responsible to participate in annual state-wide meeting organization and coordination

Secretary

- Responsible to ensure all event agendas are delivered to web chair for posting to website
- Responsible to participate in annual state-wide meeting organization and coordination

Treasurer

- Responsible to maintain bank account, receiving all payments (members, attendees, and sponsors), making deposits, and paying fees (website, meeting venue fees, etc.)
- Semi-annual financial report due to Board
 - January 31
 - July 31
- Responsible to participate in annual state-wide meeting organization and coordination

Outreach (3)

- Responsible to coordinate outreach to healthcare facilities in their specific region to recruit membership and meeting attendance
- Responsible to participate in annual state-wide meeting organization and coordination

Website Chair (2)

- Responsible to maintain website and social media
- Responsible to participate in annual state-wide meeting organization and coordination

Membership Chair

- Responsible for recruiting members and maintaining membership renewals
- Communicates with Web Chair and Secretary to maintain membership listing
- Provides marketing and member satisfaction surveys in order to retain and recruit members